

APPLICATION FORM – 2018/2019

Information Services, Newbury College, Monks Lane, Newbury, Berkshire, RG14 7TD

Tel: 01635 845000, Email: info@newbury-college.ac.uk

Website: www.newbury-college.ac.uk

Please complete and return this form to the above address

Surname: _____	Forename(s): _____
Title: <u>Mr / Mrs / Ms / Miss</u> _____	Address: _____
_____	_____
_____	Postcode: _____
Date of Birth: _____	Age (at 31 August 2018): _____
Tel (Day): _____	Tel (Eve): _____
Mobile: _____	Email: _____

Please complete this section if you are under 19 – Details of Responsible Adult

Surname: _____	Forename: _____
Relationship to Applicant (usually parent or guardian): _____	
Title: <u>Mr / Mrs / Ms / Miss</u> _____	Address (if different from above): _____
_____	_____
_____	_____
Tel (Day): _____	Tel (Eve): _____
Mobile: _____	Email: _____

Course Choice – please add the course/subject you would like to apply for.

If you are unsure please tick the Information, Advice and Guidance box and we will arrange an appointment to discuss your future options

Course Title	Apprenticeship
1: _____	1: _____
2: _____	2: _____

Information, Advice and Guidance appointment:

This form can be made available in larger print or other formats on request. If you require an alternative format or need help in completing the form, please contact Information Services on 01635 845000.

Qualifications Details – please list examinations taken and those to be completed.

Level (e.g. GCSE, BTEC)	Subject	Exam Board	Year Taken	Achieved Grade	or	Predicted Grade

Disciplinary – only complete this section if you are a current student returning to College

Please declare if you have received a Stage 2 or Stage 3 Disciplinary whilst at College.

Stage 2 - Yes Stage 3 - Yes

Please note your application acceptance is dependent on approval by the Deputy Principal.

Criminal Convictions – Applicable only if your course requires a DBS check

All Childcare courses All Uniformed Public Services courses

All Sports courses All Health and Social Care courses

Have you any convictions (other than petty motoring offences),
reprimands, cautions or final warnings? Yes No

Do you have any criminal charges pending? Yes No

Equality of Opportunity

Newbury College aims to support all students to ensure their success. It also wishes to ensure that it complies with the requirements of the DDA (as amended by the Special Educational Needs and Disability Act 2001). Please ensure that we know what you need so that we can make necessary plans to help you succeed. This information will in no way effect your opportunity of a place at College.

Support for you (please tick the nature of any disability/learning difficulty by ticking the relevant boxes below)

Please add a “P” next to the disability you would say is your primary disability/learning difficulty

- | | |
|--|--|
| <input type="checkbox"/> 4 - Visual impairment | <input type="checkbox"/> 16 - Temporary disability after illness or accident |
| <input type="checkbox"/> 5 - Hearing impairment | <input type="checkbox"/> 17 - Speech, Language and Communication Needs |
| <input type="checkbox"/> 6 - Disability affecting mobility | <input type="checkbox"/> 93 - Other physical disability |
| <input type="checkbox"/> 7 - Profound complex disabilities | <input type="checkbox"/> Please enter details: |
| <input type="checkbox"/> 8 - Social and emotional difficulties | <input type="checkbox"/> 94 - Other specific learning difficulty (e.g. Dyspraxia) |
| <input type="checkbox"/> 9 - Mental health difficulty | <input type="checkbox"/> Please enter details: |
| <input type="checkbox"/> 10 - Moderate learning difficulty | <input type="checkbox"/> 95 - Other medical condition (for example epilepsy, asthma, diabetes) |
| <input type="checkbox"/> 11 - Severe learning difficulty | <input type="checkbox"/> Please enter details: |
| <input type="checkbox"/> 12 - Dyslexia | <input type="checkbox"/> 96 - Other learning difficulty |
| <input type="checkbox"/> 13 - Dyscalculia | <input type="checkbox"/> 97 - Other disability |
| <input type="checkbox"/> 14 - Autism spectrum disorder | <input type="checkbox"/> 98 - Prefer not to say |
| <input type="checkbox"/> 15 - Asperger's syndrome | <input type="checkbox"/> 99 - Not provided |

Learning Support and Student Needs

- Would you like a member of the Learning Support team to contact you? Yes
- Do you have an Education, Health and Care (EHC) plan / S139a? Yes
- Did you receive a free meals at school? Yes
- Have you received special arrangements for GCSE and other examinations?
(e.g. extra time) Yes No
- Have you any other individual needs you may wish to discuss e.g. recently left care, faith, diet etc? Yes No
- Are you a full-time carer (child care or adult care)? Yes No

If yes, are there any particular needs which you have when attending the course you have applied for?

Please give details:

Do you need any specialist support to help with your interview? eg signer, interpreter, hearing loop.
Please give details:

Personal Support Needs (Not required for Community Learning)

Are there any personal issues that we need to be aware of in order that we can provide appropriate support?

Nationality

Please state your nationality (e.g. British, Czech, French). _____

Proof will be required at interview and enrolment.

In which country do you normally live? _____

Are you a permanent resident in the UK or other EEA country? Yes No

If 'Yes', how many years resident? _____ If 'No', date of entry to UK: _____ / _____ / _____

Please state main language spoken if English is not your first language _____

Ethnicity

What is your ethnic group? Choose one option that best describes your ethnic group or background.

White

- 31 English / Welsh / Scottish / Northern Irish / British
- 32 Irish
- 33 Gypsy or Irish Traveller
- 34 Any other White background

Asian / Asian British

- 39 Indian
- 40 Pakistani
- 41 Bangladeshi
- 42 Chinese
- 43 Any other Asian background

Other Ethnic Group

- 47 Arab
- 98 Any other ethnic group

Mixed / Multiple Ethnic Groups

- 35 White and Black Caribbean
- 36 White and Black African
- 37 White and Asian
- 38 Any other mixed /multiple ethnic background

Black / African / Caribbean / Black British

- 44 African
- 45 Caribbean
- 46 Any other Black / African / Caribbean background

Previous Education

Name(s) and address(es) of previous or current Secondary Schools / Colleges attended	Dates (from – to)

For those not applying directly from School or College

Confidential Referee - please give details of someone who we could ask for a reference.

Name: _____ Position: _____

Address: _____ Postcode: _____

Data Protection Act 1998 and Privacy notice

I agree to Newbury College processing the personal data contained in this form for any purposes connected with the successful completion of my studies and my health and safety whilst on the premises.

The information you provide on this form will/may be passed to the Agency's Learning Records Service (LRS) to create and/or maintain a unique learner number (ULN) for the purpose of obtaining/checking prior attainment – privacy notice www.gov.uk/government/publications/lrs-privacy-notices.

I agree to be contacted by either **telephone, e-mail or post** in order to progress my application.

Applicant Signature: _____ Date: _____

Parent/Guardian Signature (if applicant is under 19): _____ Date: _____

Marketing Information – how did you find out about Newbury College

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Prospectus | <input type="checkbox"/> Event / Open Day | <input type="checkbox"/> School |
| <input type="checkbox"/> College website | <input type="checkbox"/> Careers service | <input type="checkbox"/> Friend / Family | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> Radio | <input type="checkbox"/> Social Media | <input type="checkbox"/> Library | <div style="border: 1px solid black; height: 40px; width: 100%;"></div> |
| <input type="checkbox"/> Outdoor Advertising (bill board / bus) | <input type="checkbox"/> Banner at College entrance | <input type="checkbox"/> Direct Mail / Email / Post | |



Newbury College