

## Newbury College Corporation Strategic Development Committee

**Minutes of a meeting held on Monday 8<sup>th</sup> February 2021 from 4pm  
via Microsoft Teams**

Present	Name	Role
<b>Membership</b>	Sally Osmond (SO)	External Member – Chair
	Glyn Howells (GH)	External Member
	Iain Wolloff (IW)	Principal
	Tom Rossiter (TR)	External Member – Vice Chair
	Derek Peuple (DP)	External Member – to Item 5.5
<b>In Attendance</b>	Jayne Steele (JS)	Director of Finance & Resources
	Gill Parkinson (GP)	Clerk to the Corporation
<b>Quorum:</b>	3 members required	Meeting quorate, 5 members present

### AGENDA ITEMS

Item No.	CONFIDENTIAL	Action
1.	<p><b>APOLOGIES FOR ABSENCE</b> There were no apologies.</p> <p>The Committee discussed which SLT members to invite to SDC meetings. <b>ACTION:</b> SO to inform GP of invitees when each agenda is finalised.</p>	<b>SO/GP</b>
2.	<p><b>DECLARATIONS OF INTERESTS</b> Members confirmed that they had no declarations of interest to make.</p>	
3.	<p><b>MINUTES OF THE PREVIOUS MEETING</b> The Committee approved the minutes of the meetings held on 26<sup>th</sup> October, 9<sup>th</sup> November and 3<sup>rd</sup> December 2020.</p> <p><b>Matters arising</b> TR asked whether letters of comfort had been provided for the land sale (minutes 26/10/20 Item 3.3). SO replied that the Greenham Common Board had not been comfortable with this, however after a meeting with Chris Boulton she had obtained a written assurance that all parties are working for a common cause. Similarly to the letters of comfort, this was not legally enforceable.</p> <p>IW noted that since the December meeting the offer on the margin land had increased to £450K from £428.5K following negotiation.</p>	

4.	<p><b>STRATEGIC PLAN AND STRATEGY DAY</b></p> <p>A provisional date and time had been set for Monday 10<sup>th</sup> May 12.00-3.00 pm. SO felt that this should go ahead even if online, and an additional “in person” day could be held at a later date if necessary. IW agreed and explained that he intended to table a renewed Strategic Plan proposal, with a view to seeking Board approval by the end of the academic year.</p> <p><b>ACTION:</b> GP to send invitation for the Strategy Day to the Board and SLT.</p>	<b>GP</b>
<b>CONFIDENTIAL</b>		
5.	<p><b>CAMPUS DEVELOPMENT CONFIDENTIAL</b></p> <p>Recorded as a confidential minute.</p>	
6.	<p><b>UPDATE ON PFI CONFIDENTIAL</b></p> <p>Recorded as a confidential minute.</p>	
7.	<p><b>CLIMATE CRISIS AND SUSTAINABILITY</b></p> <p>JS had circulated a policy in December 2019. Tactical savings in heating etc. were ongoing and the College was working with Mitie to make utility cost savings. The climate road map was being reviewed. The deadline for a decarbonisation grant had been missed but there may be a second round.</p> <p><b>SO asked whether there was a strategy to involve the student body in this area.</b> JS confirmed that this would be the case, albeit there were difficulties in lockdown.</p> <p><b>GH asked whether there was an expectation that all public organisations would generate a Climate Roadmap.</b> IW replied that there was an expectation of a commitment to the Climate Roadmap and the Committee agreed that this could be mandated in the future. SO suggested West Berks Council may be able to offer resources. SO would continue to investigate Board training in this area.</p>	
8.	<p><b>AOB</b></p> <p>SO noted four Governors would be recommended to the next Full Corporation. She would recommend that this Committee membership be expanded following a Board briefing.</p> <p>The meeting ended at 17:26.</p>	

Confirmed as a correct record: .....

Signature of Committee Chair

Date .....