



The successful Team Leader.

The workshop will provide you with a framework of leadership and communication, and enable you to develop the core skills to maximise the performance of the team. By clarifying responsibility, accountability and authority of the role, you will be able to promote team working for the benefit of all and to motivate the team to achieve required business results.

Course duration

Typically one day

Who should attend?

- new team leaders
- experienced team leaders looking to refresh their skills or with no formal training/ qualifications

Course Content

- the importance of the role of team leader
- examining the challenges of supervisory management
- defining leadership
- three practical leadership tasks
- examining different approaches to developing leadership potential
- introduction to Action Centred Leadership
- getting the best from the people we lead – developing a checklist for action using a leadership task
- motivating staff
- communication and the team meeting
- decision-taking and delegation - an overview
- effective discipline– guidance on a positive approach to discipline within the team

- action planning

Pre-requisites

None

Course style

Highly participative using small group discussions, exercises and case studies

Objectives

As a result of attending this workshop you will be able to:

- define the fundamentals of leading a team, using the principles of action centred leadership
- plan, implement, monitor and evaluate leadership actions during practice tasks
- state up to five actions that build and maintain a motivated and cohesive team and state five identified behaviours that will get the best out of individual team members.
- be able to deal with different behaviours within the team
- plan how to communicate with their team on a group and individual basis

To book your place please contact the Business Development team

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This workshop can be tailored to meet your organisation's requirements.